

## Expression of Interest (EOI)

Berakas Power Company Sdn Bhd (BPC), a local power utility company, invites interested parties with relevant experience to submit Expressions of Interest (EOI) for the proposed Tender below.

Interested Parties must email 'Documents required for the EOI' to BPC to prove that they satisfy the EOI Requirements. Only parties who satisfy all the EOI Requirements will be eligible to tender. Eligible parties shall be notified and shall receive the Bid Invitation by email. Payment of the Non-Refundable Administration Fee is only applicable when collecting the tender documents.

## Bid Title: Non-Exclusive Provision of General Building Maintenance and Repair Services Over a Two-Year Period

Bid No: B-GEN-T22-08

Non-refundable administration fee: BND50

### EOI Requirements

- Direct manpower with minimum 5 years' experience in undertaking general building maintenance and repair services
- Subcontracting is **not allowed**.
- Demonstrated competency, validated skills training and experience relating to :-
  - Exterior and interior building repair and maintenance
  - Office and home electrical wiring troubleshooting and repair
  - Plumbing repair and maintenance
  - Masonry, tiling and carpentry services
  - Ceiling and drywall repair and maintenance
  - Office and home furniture repair
  - Roof maintenance and leak repair
  - Landscape, carpark and drainage maintenance
- Company owned tools and equipment with valid inspection certificates.
- NEBOSH qualified HSE employee or access to suitably qualified HSE third party support.

### Documents required for EOI

1. Company profile including organization chart showing number of direct employees in general building maintenance and repair services.
2. CVs of company's direct employees and key personnel with minimum of 5 years' experience in handyman services – carpentry, masonry, plumbing, home electrical wiring, etc.
3. List of company-owned tools and equipment with valid inspection certificates.
4. Proof of track record for undertaking building maintenance for years 2018 to 2022 stating clients' name, project name and contract value.
5. List of employees with valid E01 certification.
6. CV of in-house NEBOSH qualified HSE employee or written confirmation of access to suitably qualified HSE third party NEBOSH support services.
7. Certificate of business registration and particulars of directors, owners and shareholders.
8. Copy of latest 'Form of Annual Return of a Company Having Share Capital'.
9. Official letter from a local bank issued in 2022 stating the name and designation of all authorised bank signatories for the company including copies of their latest ICs or passports.
10. Company HSE Policy and Guidelines.
11. Duly completed BPC HSE questionnaire (downloadable from <https://www.bpc-brunei.com/wp-content/uploads/2021/10/BPC-HSE-Questionnaire-for-Contractors.pdf>)

Please **submit all documents required by email to [EOI@bpc-brunei.com](mailto:EOI@bpc-brunei.com) before 12pm on 5 October 2022** to confirm your interest. Emails shall not exceed 18 MB in size; please send attachments in several emails if required. Only suitably qualified and experienced contractors who satisfy all the requirements will be invited to bid.

This advertisement does not constitute as an offer, firm purchase order or contract. BPC does not bind itself to accept the lowest bid. Bid submissions shall be subject to commercial and technical evaluation and subject to full compliance of the terms and conditions stated in the bid document.